

Child Sexual Abuse Prevention Checklist for On-site Safety Inspections

Elementary

Middle

High

Breaking the Law - Site Inspector to Call Police and CPS Immediately

Vaginal intercourse	Vaginal intercourse	Vaginal intercourse
Anal intercourse (sodomy)	Anal intercourse (sodomy)	Anal intercourse (sodomy)
Oral copulation (either direction)	Oral copulation (either direction)	Oral copulation (either direction)
Vaginal or anal penetration with an object	Vaginal or anal penetration with an object	Vaginal or anal penetration with an object
Touching a child's private or intimate parts or the clothes covering them (including inner thighs)	Touching a child's private or intimate parts or the clothes covering them (including inner thighs)	Touching a child's private or intimate parts or the clothes covering them (including inner thighs)
A child touching someone else's private parts (adult or child)	A child touching someone else's private parts (adult or child)	A child touching someone else's private parts (adult or child)
Masterbation in the presence of a child	Masterbation in the presence of a child	Masterbation in the presence of a child
Exhibitionism (indecent exposure of private parts)	Exhibitionism (indecent exposure of private parts)	Exhibitionism (indecent exposure of private parts)
Voyeurism (viewing into a place where there is a reasonable expectation of privacy, real-time or recorded viewing)	Voyeurism (viewing into a place where there is a reasonable expectation of privacy, real-time or recorded viewing)	Voyeurism (viewing into a place where there is a reasonable expectation of privacy, real-time or recorded viewing)
Sexual exploitation (sexual activities for financial gain)	Sexual exploitation (sexual activities for financial gain)	Sexual exploitation (sexual activities for financial gain)
Pornography- possession or distribution including sexting (child porn or adult porn - live, hardcopy, or electronic)	Pornography- possession or distribution including sexting (child porn or adult porn - live, hardcopy, or electronic)	Pornography- possession or distribution including sexting (child porn or adult porn - live, hardcopy, or electronic)
Contributing to the delinquency of a minor - sharing drugs or alcohol	Contributing to the delinquency of a minor - sharing drugs or alcohol	Contributing to the delinquency of a minor - sharing drugs or alcohol
Sexual activity of any sort between minors - CA age of consent is 18	Sexual activity of any sort between minors - CA age of consent is 18	Sexual activity of any sort between minors - CA age of consent is 18

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Facility Risk Exposures - Document and Require a Plan for a Fix		
Doors without windows wherever children are permitted including classrooms, storage rooms, counseling offices, nurses office, etc. (not including places where privacy is expected - bathrooms, locker rooms, changing areas, etc)	Doors without windows wherever children are permitted including classrooms, storage rooms, counseling offices, nurses office, etc. (not including places where privacy is expected - bathrooms, locker rooms, changing areas, etc)	Doors without windows wherever children are permitted including classrooms, storage rooms, counseling offices, nurses office, etc. (not including places where privacy is expected - bathrooms, locker rooms, changing areas, etc)
Closets with doors in classrooms - Depending on what the closet is used for you have several options - #1 - no doors, #2 doors with windows, #3 doors with locks and no child access.	Closets with doors in classrooms - Depending on what the closet is used for you have several options - #1 - no doors, #2 doors with windows, #3 doors with locks and no child access.	Closets with doors in classrooms - Depending on what the closet is used for you have several options - #1 - no doors, #2 doors with windows, #3 doors with locks and no child access.
Unsecured storage areas	Unsecured storage areas	Unsecured storage areas
Isolated areas that are not blocked off or locked	Isolated areas that are not blocked off or locked	Isolated areas that are not blocked off or locked
Bathroom and changing area design that does not provide for adequate supervision without full visibility	Bathroom and changing area design that does not provide for adequate supervision without full visibility	Bathroom and changing area design that does not provide for adequate supervision without full visibility
Unsecured campus access and/or security process	Unsecured campus access and/or security process	Unsecured campus access and/or security process
Unsecured bathroom access - allowing children to use a restroom during class hours when it has been unlocked and not checked to ensure it is empty.	Unsecured bathroom access - allowing children to use a restroom during class hours when it has been unlocked and not checked to ensure it is empty.	Unsecured bathroom access - allowing children to use a restroom during class hours when it has been unlocked and not checked to ensure it is empty.
Unsecured webcams on computers	Unsecured webcams on computers	Unsecured webcams on computers
Nap time locations that do not provide for full visibility		

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Procedural Risk Exposures - Document and Discuss Best Practices - If You Suspect Abuse, Report

On-Site Boundaries: Access

Unescorted registered sex offenders	Unescorted registered sex offenders	Unescorted registered sex offenders
Unsecured internet access for staff and volunteers - there should security limits on what can be accessed from any location where children are permitted.	Unsecured internet access for staff and volunteers - there should security limits on what can be accessed from any location where children are permitted.	Unsecured internet access for staff and volunteers - there should security limits on what can be accessed from any location where children are permitted.
Adult access to children's bathrooms - separate bathrooms should be available for staff and volunteers.	Adult access to children's bathrooms - separate bathrooms should be available for staff and volunteers.	Adult access to children's bathrooms - separate bathrooms should be available for staff and volunteers.
Public visibility to diaper changing area	Public visibility to diaper changing area	Public visibility to diaper changing area

On-Site Boundaries: Isolation

Door windows covered	Door windows covered	Door windows covered
Classroom window coverings closed	Classroom window coverings closed	Classroom window coverings closed
Classroom doors locked during school hours	Classroom doors locked during school hours	Classroom doors locked during school hours
	Single adults or no adults supervising locker rooms	Single adults or no adults supervising locker rooms
Children walking the halls during class. Where? Why? Who knows?	Children walking the halls during class. Where? Why? Who knows?	Children walking the halls during class. Where? Why? Who knows?
One adult - one child situations even within areas isolated from the rest of the class	One adult - one child situations even within areas isolated from the rest of the class	One adult - one child situations even within areas isolated from the rest of the class
Unsupervised older child with younger child situations	Unsupervised older child with younger child situations	Unsupervised older child with younger child situations
Any children in off-limits locations	Any children in off-limits locations	Any children in off-limits locations
Staff pulling children out of their regularly scheduled program (includes lunch and recess)	Pulling children out of their regularly scheduled program (includes lunch and recess)	Pulling children out of their regularly scheduled program (includes lunch and recess)
Before or after school projects without formal approval and two adults present	Before or after school projects without formal approval and two adults present	Before or after school projects without formal approval and two adults present
Tutoring and make-up tests without multiple adults	Tutoring and make-up tests without multiple adults	Tutoring and make-up tests without multiple adults

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Procedural Risk Exposures - Document and Discuss Best Practices - If You Suspect Abuse, Report (continued)		

On-Site Boundaries: Isolation (continued)

Only one adult with infants, toddlers, and non-verbal children of any age	Only one adult with infants, toddlers, and non-verbal children of any age	Only one adult with infants, toddlers, and non-verbal children of any age
No video cameras in special education classrooms, buses or other high risk areas	No video cameras in special ed classrooms, buses or other high risk areas	No video cameras in special ed classrooms, buses or other high risk areas
Family members working together or spouses as the two adults with children	Family members working together or spouses as the two adults with children	Family members working together or spouses as the two adults with children
Only one adult monitoring nap time		
Lights out activities without prior approval and at least two adults present	Lights out activities without prior approval and at least two adults present	Lights out activities without prior approval and at least two adults present
Only one adult present during diapering	Only one adult present during diapering	Only one adult present during diapering
Staff who don't allow rovers or expect privacy when with children	Staff who don't allow rovers or expect privacy when with children	Staff who don't allow rovers or expect privacy when with children
Policies or practices that do not allow parental access to infant, toddler, or special needs children	Policies or practices that do not allow parental access to infant, toddler, or special needs children	Policies or practices that do not allow parental access to infant, toddler, or special needs children

On-Site Boundaries: Behavioral

Unprofessional behavior including inappropriate comments, being flirtatious, snapping bra straps, discussing personal struggles or sex life, preferential treatment, or hanging out together. A relationship that seems too close or too casual.	Unprofessional behavior including inappropriate comments, being flirtatious, snapping bra straps, discussing personal struggles or sex life, preferential treatment, or hanging out together. A relationship that seems too close or too casual.	Unprofessional behavior including inappropriate comments, being flirtatious, snapping bra straps, discussing personal struggles or sex life, preferential treatment, or hanging out together. A relationship that seems too close or too casual.
Intimidation - secrets, lies, threats or manipulation for grades	Intimidation - secrets, lies, threats or manipulation for grades	Intimidation - secrets, lies, threats or manipulation for grades
Sexual discussions, exposing children to porn or sexually explicit material	Sexual discussions, exposing children to porn or sexually explicit material	Sexual discussions, exposing children to porn or sexually explicit material
Excessive or lingering physical touch or touch that seems too personal such as stroking hair	Excessive or lingering physical touch or touch that seems too personal such as stroking hair	Excessive or lingering physical touch or touch that seems too personal such as stroking hair
Sitting on laps	Sitting on laps	Sitting on laps

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Procedural Risk Exposures - Document and Discuss Best Practices - If You Suspect Abuse, Report (continued)

On-Site Boundaries: Behavioral (continued)

Showering with children or changing clothes in front of each other	Showering with children or changing clothes in front of each other	Showering with children or changing clothes in front of each other
Medical exams or treatment by staff members other than bandaging minor cuts	Medical exams or treatment by staff members other than bandaging minor cuts	Medical exams or treatment by staff members other than bandaging minor cuts
Sharing alcohol, prescription drugs, street drugs, or nicotine in any form	Sharing alcohol, prescription drugs, street drugs, or nicotine in any form	Sharing alcohol, prescription drugs, street drugs, or nicotine in any form
Taking photographs of children	Taking photographs of children	Taking photographs of children
People's hands in each other's pockets	People's hands in each other's pockets	People's hands in each other's pockets
Hands that are not in plain site such as under blankets	Hands that are not in plain site such as under blankets	Hands that are not in plain site such as under blankets
Visible or discussion of masks, blindfolds, bondage, scatting, fetichisms, or rituals	Visible or discussion of masks, blindfolds, bondage, scatting, fetichisms, or rituals	Visible or discussion of masks, blindfolds, bondage, scatting, fetichisms, or rituals

Gift Boundaries

Staff giving students gifts that are not given to all children	Staff giving students gifts that are not given to all children	Staff giving students gifts that are not given to all children
Staff giving gifts to student's parents or other family members	Staff giving gifts to student's parents or other family members	Staff giving gifts to student's parents or other family members

Child-to-Child Boundaries

Full visibility and close monitoring during nap time	Full visibility and close monitoring during nap time	Full visibility and close monitoring during nap time
Unmonitored bathroom visits	Unmonitored bathroom visits	Unmonitored bathroom visits
Children of different age groups in programs together, playing together or going to the bathroom together	Children of different age groups in programs together, playing together or going to the bathroom together	Children of different age groups in programs together, playing together or going to the bathroom together
Inadvertant creation of authority	Inadvertant creation of authority	Inadvertant creation of authority
Lack of supervision per established ratios or lack of ratios	Lack of supervision per established ratios or lack of ratios	Lack of supervision per established ratios or lack of ratios

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Policy Risk Exposures - Review Policy and Document Best Practices Recommendation		

Off-Site Boundaries

Review off-site transportation policy to ensure it includes a minimum of two adults in all vehicles including buses.	Review off-site transportation policy to ensure it includes a minimum of two adults in all vehicles including buses.	Review off-site transportation policy to ensure it includes a minimum of two adults in all vehicles including buses.
Review field trip request and approval process to ensure that all organizational access, isolation, behavior, and supervision policies and practices can be adhered to during transportation and at the final destination.	Review field trip request and approval process to ensure that all organizational access, isolation, behavior, and supervision policies and practices can be adhered to during transportation and at the final destination.	Review field trip request and approval process to ensure that all organizational access, isolation, behavior, and supervision policies and practices can be adhered to during transportation and at the final destination.
Ensure background checks and prevention policy acceptance processes are in place for volunteer chaperones and contract drivers.	Ensure background checks and prevention policy acceptance processes are in place for volunteer chaperones and contract drivers.	Ensure background checks and prevention policy acceptance processes are in place for volunteer chaperones and contract drivers.

Travel Boundaries

The overnight travel policy should ensure an appropriate staff:child supervision ratio has been established which addresses the specific risk exposures of the event.	The overnight travel policy should ensure an appropriate staff:child supervision ratio has been established which addresses the specific risk exposures of the event.	The overnight travel policy should ensure an appropriate staff:child supervision ratio has been established which addresses the specific risk exposures of the event.
The overnight travel policy should ensure sleeping arrangements protect children from one adult-one child abuse risks as well as child-to-child abuse risks. There should be at least two unrelated adults in hotel rooms or cabins at all times when children are present.	The overnight travel policy should ensure sleeping arrangements protect children from one adult-one child abuse risks as well as child-to-child abuse risks. There should be at least two unrelated adults in hotel rooms or cabins at all times when children are present.	The overnight travel policy should ensure sleeping arrangements protect children from one adult-one child abuse risks as well as child-to-child abuse risks. There should be at least two unrelated adults in hotel rooms or cabins at all times when children are present.
The overnight travel policy should specifically forbid alcohol, and illegal drug use as well as the use of any incapacitating prescription or over-the-counter drugs by all staff and volunteers.	The overnight travel policy should specifically forbid alcohol, and illegal drug use as well as the use of any incapacitating prescription or over-the-counter drugs by all staff and volunteers.	The overnight travel policy should specifically forbid alcohol, and illegal drug use as well as the use of any incapacitating prescription or over-the-counter drugs by all staff and volunteers.

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Policy Risk Exposures - Review Policy and Document Best Practices Recommendation (continued)

Travel Boundaries (continued)

The overnight travel policy should ensure background checks and prevention policy acceptance processes are in place for all volunteer chaperones and contract drivers.	The overnight travel policy should ensure background checks and prevention policy acceptance processes are in place for all volunteer chaperones and contract drivers.	The overnight travel policy should ensure background checks and prevention policy acceptance processes are in place for all volunteer chaperones and contract drivers.
Entering a child's bedroom at night during overnight trips	Entering a child's bedroom at night during overnight trips	Entering a child's bedroom at night during overnight trips

Off-Hours Boundaries

The off-hours policy should limit or eliminate interactions between district employees and students, their siblings, and their family members including babysitting, tutoring, visits to personal residence, sleepovers, birthday parties, family gatherings, and dating.	The off-hours policy should limit or eliminate interactions between district employees and students, their siblings, and their family members including babysitting, tutoring, visits to personal residence, sleepovers, birthday parties, family gatherings, and dating.	The off-hours policy should limit or eliminate interactions between district employees and students, their siblings, and their family members including babysitting, tutoring, visits to personal residence, sleepovers, birthday parties, family gatherings, and dating.
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Electronic/Social Media Boundaries

The electronic/social media policy should limit or eliminate district employees interactions with students via phonecalls, text, email, instant messenger apps, Facebook, Twitter, multi-media sharing sites and video chat apps.	The electronic/social media policy should limit or eliminate district employees interactions with students via phonecalls, text, email, instant messenger apps, Facebook, Twitter, multi-media sharing sites and video chat apps.	The electronic/social media policy should limit or eliminate district employees interactions with students via phonecalls, text, email, instant messenger apps, Facebook, Twitter, multi-media sharing sites and video chat apps.
The electronic/social media policy should also establish boundaries for district employee's regarding the sharing of personal and inappropriate information on the internet that can be accessed by the general public.	The electronic/social media policy should also establish boundaries for district employee's regarding the sharing of personal and inappropriate information on the internet that can be accessed by the general public.	The electronic/social media policy should also establish boundaries for district employee's regarding the sharing of personal and inappropriate information on the internet that can be accessed by the general public.